

Binder

M I N U T E S  
BERKELEY UNIFIED SCHOOL DISTRICT  
Berkeley, California  
BOARD OF EDUCATION  
Regular Board Meeting, January 4, 1966, 7:45 P. M.  
WASHINGTON ELEMENTARY SCHOOL, 2300 Grove Street, Berkeley

Members present: Dr. Samuel A. Schaaf, presiding  
Rev. Laurence P. Byers, Mr. Arnold Grossberg,  
Mr. John J. Miller, and Mrs. Carol R. Sibley.

Members absent: None.

Staff Members: Dr. Neil V. Sullivan, Dr. H. J. Maves,  
Dr. T. D. Wogaman, Dr. A. O. Bachelor,  
Mr. L. R. Zlokovich, and Mr. J. S. McFarland.  
(Dr. D. K. Freudenthal was on vacation)

CALL TO ORDER

President Schaaf called the Board to order at 8:07 P. M.

PLEDGE OF ALLEGIANCE TO THE FLAG

President Schaaf led the Board and Audience in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Of Regular Meeting of December 21, 1965 as Amended

Motion was made by Director Byers, seconded by Director Sibley, that the Minutes of the Regular Board Meeting of December 21, 1965 be approved as amended by Director Miller: That the last paragraph under the item "Motion by Director Grossberg That Superintendent Advise City Council of Board Concerns re Loss of Tax Revenue If City Enters Power Business, etc.," (REPORTS AND SUGGESTIONS BY BOARD MEMBERS - Page 11), be amended to read as follows:

"President Schaaf and Director Miller spoke against the motion, considering that it was open to possible misinterpretations, and that it was political in nature and not appropriate for Board action."

Roll was taken and motion carried unanimously.

Agenda Order Changed

EDUCATIONAL REPORTS AND DISCUSSION re Construction Program

Brief Report by Coordinating Architect re Landscaping at Certain Sites

Mr. William Corlett, Coordinating Architect, reported to the Board briefly on the landscaping of certain construction projects. He explained that the arrangement between the City of Berkeley and the School District is that the City will plant street trees if the School District supplies the plant material.

Mr. Corlett displayed, for the Board's review, drawings of four project sites at which the landscaping was either deleted from the construction contract or is still pending, - Cragmont and Franklin Elementary Schools, Willard Junior High School, and Berkeley High School, Phase IV.

(Continued on next page)

(EDUCATIONAL REPORTS AND DISCUSSION re Construction Program - continued)

Report Requested re Certain Additional Landscaping

After a discussion of the entire matter of landscaping, the Board indicated a desire to have investigated two additional items of landscaping, namely, the Telegraph Avenue side of Willard Junior High School, and at the Franklin Elementary School site, the acquisition of the two private land parcels projecting into the school yard.

Bids Opened: For Furnishing Unit Heaters in Boys' Gymnasium, Berkeley High School West Campus (Written Estimates Received Under Education Code Section 15953) (Awarded Later in Meeting)

The Secretary opened the following bids on the above item:

<u>Bidder</u>	<u>Amount of Bid</u>
Valley Sheet Metal Company	\$3,232.00
A & B Metal Products Corp.	4,282.00
N. V. Heathorn, Inc.	4,478.00
Linford Air & Refrigeration Co.	4,991.00

Agenda Order Resumed

EDUCATIONAL REPORTS AND DISCUSSION

Presentation of Staff Report to Board and Public on "Industrial Education"

At the invitation of Superintendent Sullivan, Dr. Harold J. Maves, Assistant Superintendent, introduced Mr. Robert A. Rajander, Curriculum Associate in Industrial Arts, who presented a report on the above topic, as outlined in material entitled "VOCATIONAL EDUCATION PRESENTATION," dated January, 1966, which he distributed to the Members of the Board and Audience.

The Members of the Board participated in a period of question and discussion on this subject. The audience also was given an opportunity to participate.

Presentation of Staff Report to Board and Public on the "High Potential Program"

Assistant Superintendent Maves, after making some introductory remarks, introduced Mr. Robert E. Shogren, Elementary Consultant in the High Potential Program, and Dr. Joseph N. Rodeheaver, Director of Secondary Education, who presented a report on the High Potential Program at the Elementary and Secondary levels, respectively.

Following the presentation, the Board engaged in a question and discussion period regarding the Program, and there was also audience participation.

Funds to Be Sought at State Level for Programs for Gifted Students

After the foregoing discussion, motion was made by Director Sibley, seconded by Director Byers, that the appropriate persons be contacted to seek increased financial support at the State level for programs for gifted students.

Roll was taken and motion carried unanimously.

(See next page)

(EDUCATIONAL REPORTS AND DISCUSSION - continued)

Comments by Superintendent Sullivan re Denial of Credentials to Certain Teachers Who Participated in Sproul Hall Demonstrations

At this time, Superintendent Sullivan informed the Board that a teacher from Garfield Junior High School who had resigned from the District to do graduate study at the University of California, had been unsuccessful in obtaining a renewal of her teaching credential. He stated that the only reason that could be ascertained for the action by the State Credentials Committee was due to the participation by this teacher in the Sproul Hall demonstrations at the University of California.

Superintendent Sullivan pointed out that two interne teachers employed in the District at present, whose credentials expire February 2, 1966, have also been called to appear before the State Credentials Committee for a hearing because they, too, were participants in this demonstration.

RESOLUTION NO. 2876 Adopted: Supporting Credential Applications of Two Interne Teachers Presently Employed by District and Requesting That Their Applications Be Given Favorable Consideration Before Their Present Temporary Credentials Elapse

Following a discussion of the foregoing matter, motion was made by Director Miller, seconded by Director Byers, that RESOLUTION NO. 2876 be adopted:

RESOLUTION NO. 2876

"WHEREAS, Elizabeth Mary Gravalos and Richard Wright Broadhead are presently employed as interne teachers for the Berkeley Unified School District, and

"WHEREAS, these internes have demonstrated real promise as classroom teachers, and

"WHEREAS, their provisional credentials are due to expire on February 2, 1966, and

"WHEREAS, expiration of said credentials would force the Berkeley Unified School District to find replacements for these teachers unless they receive standard teaching credentials on or before that date, and

"WHEREAS, replacing these teachers at mid-year would not be in the best interests of the individuals nor of the students affected and would pose additional recruiting problems for the Berkeley Unified School District, and

"WHEREAS, the only reason thus far advanced for possibly not awarding the standard teaching credential has been their involvement in the Sproul Hall sit-ins in 1964, and

"WHEREAS, the Berkeley Board of Education feels that participation in these sit-ins is not sufficient cause for denying a teaching credential,

"THEREFORE, BE IT RESOLVED that the Berkeley Board of Education goes on record as supporting the credential applications of Elizabeth Mary Gravalos and Richard Wright Broadhead and requests that their applications be given favorable consideration before their present temporary credentials elapse."

Roll was taken and motion carried unanimously.

(EDUCATIONAL REPORTS AND DISCUSSION - continued)

Report on Court Case re Implementation of AB 1474 re Establishment of Teachers Negotiating Council (Teacher Organizations Invited to Participate)

At the invitation of Superintendent Sullivan, Dr. Thomas D. Wogaman, Administrative Assistant to the Superintendent, read the following letter dated January 4, 1966, from the District Attorney's Office:

"RE: Berkeley Teachers Ass'n vs. Board of Education - #354409

"Gentlemen: By telephone on January 3, 1966 you asked us whether or not the preliminary injunction issued in the above matter precludes your Board from proceeding to establish a negotiating council pursuant to sections 13080-13088 of the Education Code.

"The order issued by the Court in the above matter restrains your Board, its agents and servants from proceeding under Resolution #2860 adopted October 19, 1965; that is to say, you may not now conduct an election for the purpose of determining membership on the proposed negotiating council. However, you are free to proceed in accordance with the oral advice heretofore given to you by Mr. Firby of this office."

In the course of the discussion regarding this matter, President Schaaf invited representatives of the Teacher Organizations to participate. The following individuals addressed the Board:

Thomas Stanton, Attorney at Law, representing Berkeley Teachers Association  
Henry Williams, President, Berkeley Teachers Association  
Victor Van Bourg, Attorney at Law, representing Berkeley Federation of Teachers  
Eric Anderson, President, Berkeley Federation of Teachers

The Berkeley Teachers Association representatives asked the Board to establish a Teachers Negotiating Council based on membership. The Berkeley Federation of Teachers representatives opposed this request.

Following discussion the Board declined to take further action pending ultimate outcome of court suit re implementation of AB 1474.

Discussion of Suggestion by BTA Executive Board That All Administrators, Including Superintendent of Schools, Return to Regular Classroom Duty, etc., Deferred to Next Regular Meeting

After considering the lateness of the hour and probable length of time to be involved in consideration of this subject, motion was made by Director Grossberg, seconded by Director Miller, that the matter be placed on the Agenda for the next regular Board Meeting. Roll was taken and motion carried unanimously.

Re Construction Program

Bid Awarded: For Furnishing Unit Heaters in Boys' Gymnasium, Berkeley High School West Campus (Written Estimates - Opened Earlier in Meeting)

Motion was made by Director Sibley, seconded by Director Miller, that the Board approve the plans and specifications for the Purchase, Installation and Connection of Unit Heaters in the Boys' Gymnasium of Berkeley High School West Campus and that the bid be awarded to Valley Sheet Metal Co., the lowest responsible bidder whose bid complies with the specifications for said work, in accordance with the written estimate of said bidder dated January 4, 1966, for the amount of \$3,232.00.

Roll was taken and motion carried unanimously.

SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS

In accordance with the recommendations of Superintendent Sullivan, motion was made by Director Sibley, seconded by Director Miller:

1. That the following Probationary Teachers be appointed for the second semester of the school year 1965-66 at schedule salary, effective February 1, 1966:

MISS B. GAYLE BERKENKAMP  
MISS MARY L. BREEN  
MRS CAROL A. DUSIC

MRS. MARLENE J. HEARTHER  
MRS. IRMA C. LAMB  
MRS. ELLEN M. ROSEN  
MRS. LINDA S. THEEL

2. In accordance with the recommendations of Mr. Johnson, that the following be appointed Special Day and Evening Class Teachers for the school year 1965-66, if and as needed, at schedule salary, effective on the teaching days shown:

	<u>Effective</u>
*MR. LAURENCE F. SCOTT	January 3, 1966
MRS. NANETTE M. JOHNSON	January 11, 1966

3. In accordance with the recommendations of Mr. Johnson, Personnel Director of the Merit System, that the following be appointed, if and as needed, at schedule salary, effective at the beginning of the working days shown:

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>EFFECTIVE</u>
<u>a. PROBATIONARY</u>		
MRS. D. JUNE CLARK	Attendance Clerk	December 17, 1965
MRS. EDITH B. COTLER	Accounting Technician	November 18, 1965
MR. FREDDIE L. CRENSHAW	Custodian II	January 1, 1966
MRS. SHIRLEY L. KNOX	Purchasing Clerk	December 20, 1965

<u>PERMANENT</u>		
MRS. ISOKO UMEKI	Secretary III	December 1, 1965

- b. That the Leave of Absence for MRS. CLOTEAL L. GREEN, Cafeteria Helper, be extended for three months, effective December 1, 1965 - February 28, 1966.

- c. That the following RESIGNATIONS be accepted with regret at the close of the working days shown:

MRS. BIRGIT K. HEMPEL	Teaching Services Assistant	January 2, 1966
MR. ROBERT L. PALMER	Janitor	December 17, 1965

\*This appointment is to cover extra duties and assignments other than the regular position for which this person is employed.

(SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS - continued)

- d. That in accordance with the plan to distribute funds made available by the California State Department of Rehabilitation to the EDUCABLE MENTALLY RETARDED students of Berkeley High School the following students be approved for participation in this program, to be paid according to the amount received from the State for this purpose, effective for the school year 1965-66:

DAVID E. ANDERSON  
 RONALD CROWDER  
 JAMES GILLAM  
 ROBIN HAMER  
 RITA G. LE FALL  
 BILLIE JEAN LINYARD

JOHN MEANS  
 CATHY Y. MILLER  
 BARBARA K. SASAKI  
 PATRICIA L. SEXTON  
 GEORGE SMITH, JR.  
 LUSTENE A. TATE  
 THOMAS E. WALKER

- 4. In accordance with the recommendations of Mr. Johnson for the Children's Centers Program:

- a. That the following be appointed for the school year 1965-66, if and as needed, at schedule salary, effective on the teaching days shown:

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>EFFECTIVE</u>
MRS. BARBARA KELLER	Head Teacher	January 3, 1966
MISS MARY JO WOLF	Teacher (Half time)	January 3, 1966
MRS. JOAN GOMBERG	Sub. Teacher	December 16, 1965

- b. That the resignation of MRS. SUSAN PECOTA be accepted with regret, effective at the close of the day December 15, 1965.
- c. That the resignation of MRS. MABEL STEVEN be accepted with regret, effective at the close of the day December 31, 1965. (Retirement after 23 years of service)

(See next page)

(SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS - continued)

5. That the following Probationary Teachers be appointed for the second semester of the school year 1965-66 at schedule salary, effective February 1, 1966:

MISS ANN L. DIXON  
MRS. MARGUERITE E. JUKES

MR. JERALD N. KRAMER

6. That MRS. DOROTHY H. MC KEE be appointed Librarian for the second semester of the school year 1965-66 at schedule salary for teachers, effective February 1, 1966.
7. That MRS. JUDITH T. BROWN be appointed Substitute and/or Temporary Teacher for the school year 1965-66, if and as needed, at schedule salary, effective at the beginning of the teaching day January 3, 1966.
8. That DR. JANE C. ZAHN, University of California, be appointed Education Consultant for the school year 1965-66, to be paid the amount of \$285 (3 meetings at \$25 and 6 meetings at \$35).
9. That the leave for job-related injury due MRS. ADELE T. BURNETT under the provisions of Section Number 13469.1 of the Education Code be extended from December 8, 1965, through January 2, 1966 (8 working days).

(See next page)

## (SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS - continued)

- 10.. In accordance with the recommendations of Mr. Johnson, Personnel Director of the Merit System, that the following be appointed, if and as needed, at schedule salary, effective at the beginning of the working days shown:

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>EFFECTIVE</u>
<u>Temporary</u>		
MRS. DORIS D. AKOL	Noon Director	December 1, 1965
*MR. JAMES W. BEATY	Merit System Proctor	December 11, 1965
MR. RAFAEL A. CANGA	Tool Clerk	December 29, 1965
MR. MICHAEL R. GRANT	Tool Clerk	January 3, 1966
MR. ROBERT S. LANDER	Tool Clerk	January 3, 1966
MRS. EULA E. LUSK	Noon Director	December 10, 1965
MRS. KAREN F. O'KEEFE	Key Punch Operator	December 21, 1965
MRS. JACQUELINE J. PATTERSON	Noon Director	January 3, 1966
MR. BRUCE QUAN, JR.	Tool Clerk	December 28, 1965
MISS LA THERESA EDWARDS	Cafeteria Student Worker	December 3, 1965
MRS. MARIAN A. EVERETT	Helper 2-A	December 9, 1965
MRS. EARNESTINE FUSELIER	Helper 2-A	December 6, 1965
MRS. JEANIE M. GLOVER	Helper 2-A	December 15, 1965
MRS. ALLIE MAE HERBERT	Helper 2-A	December 9, 1965
MRS. LORINE M. HOFT	Manager I	November 26, 1965
MRS. VIOLET L. LEE	Helper 2-A	December 10, 1965
MRS. VERA G. MC MILLAN	Helper 2-A	December 16, 1965
MRS. LEOLA M. SNELL	HELPER 2-A	December 9, 1965
MRS. ALETHA M. WILLIAMS	Helper 2-A	December 10, 1965
MRS. EARNESTINE WILLIAMS	Helper 2-A	December 10, 1965
<u>Probationary</u>		
MRS. JOAN M. MORTENSEN	Telephone Operator I	December 30, 1965

\*This appointment is to cover extra duties and assignments other than the regular position for which this person is employed.

Roll was taken and motion carried unanimously.

(Continued on next page)



(SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS - continued)

Adoption of Policy re Job-Related Accident or Illness Leaves of Absence, Pursuant to Education Code Section 13469.1

With reference to the above, and in accordance with the memorandum dated December 17, 1965, addressed to Superintendent Sullivan from Mr. Burnell E. Johnson, Director of Personnel Services, motion was made by Director Byers, seconded by Director Sibley, as follows:

11. That, pursuant to Section 13469.1 of the Education Code, all employees of the Berkeley Unified School District shall be granted job-related accident or illness leaves of absence with the following provisions:
  - a. Allowable leave shall be granted up to 60 days during that time which the schools of the district are required to be in session or when the employee would otherwise have been performing work for the district in any one fiscal year for the same accident;
  - b. Allowable leave shall not be accumulated from year to year;
  - c. Job-related accident or illness leave shall commence on the first day of absence;
  - d. When a person employed in a position requiring certification qualification is absent from his duties on account of a job-related accident or illness, he shall be paid such portion of the salary due him for any month in which the absence occurs as, when added to his temporary disability indemnity under Division 4 or Division 4.5 of the Labor Code, will result in a payment to him of not more than his full salary;
  - e. Job-related accident or illness leave shall be reduced by one day for each day of authorized absence regardless of a temporary disability indemnity award;
  - f. When a job-related accident or illness leave overlaps into the next fiscal year, the employee shall be entitled to only the amount of unused leave due him for the same illness or injury.

Upon termination of such accident or illness leave, the employee shall be entitled to the benefits provided in Sections 13467, 13468 and 13469 of the Education Code, and for the purposes of each of these sections, his absence shall be deemed to have commenced on the date of termination of the job-related accident or illness leave, provided that if the employee continues to receive temporary disability indemnity he may elect to take as much of his accumulated sick leave which, when added to his temporary disability indemnity, will result in a payment to him of not more than his full salary.

During any paid leave of absence, the employee shall endorse to the district the temporary disability indemnity checks received on account of his job-related accident or illness. The district, in turn, shall issue the employee appropriate salary warrants for payment of the employee's salary and shall deduct normal retirement and other authorized contributions.

Any employee receiving benefits as a result of this policy shall, during periods of injury or illness, remain within the State of California unless this governing board authorizes travel outside the state.

The Board of Education will consider individual petition for extension of such leaves of absence beyond the maximum of 60 days upon written request of the employee.

Roll was taken and motion carried unanimously.

FISCAL REPORTS AND DISCUSSIONF U N D S: APPROVAL OF:Expenditure Report (No Cancellation of Warrants)

Motion was made by Director Sibley, seconded by Director Miller, that payment of Bill Warrant No. 2389 to No. 2611 inclusive in the amount of \$163,515.78 and Payroll Warrant No. 52807 to No. 53944 inclusive in the amount of \$734,800.33 be authorized.

Roll was taken and motion carried unanimously.

E.S.E.A. Transportation: Report by William B. Rhodes, Coordinator of Special Projects; Awarding of Bid Under Schedule 701, Contract Transportation

Mr. William B. Rhodes, Coordinator of Special Projects, reported to the Board regarding "ESEA Busing" as set forth in a memorandum to Dr. Sullivan dated January 4, 1966, etc.

Bid Awarded: To Martinez Bus Lines, for Furnishing Contract Transportation, Schedule 701

Motion was made by Director Sibley, seconded by Director Miller, that the Board approve the award of lease of buses as needed, to the lowest bidder whose bid complies with specifications of Schedule 701, Items, 1, 2, 3, 4, 6, and 8, as follows; and that the President and Secretary be and they are hereby authorized to enter into a contract with said firm for said items and that all other bids and items be rejected under this schedule:

Firm - Martinez Bus Lines

- Item 1 - Lease One (1) (or more as needed) 66 Passenger bus, with driver, @ \$41 per bus per day, for 91 school days commencing February 1, 1966.
- Item 2 - Additional charge for mileage greater than 40 times number of days used @ 50¢ per mile.
- Item 3 - Lease of One (1) (or more as needed) 60 Passenger bus, with driver, @ \$40 per bus per day, for 91 school days commencing February 1, 1966.
- Item 4 - Additional charge for mileage greater than 40 times number of days used @ 50¢ per mile.
- Items 6 and 8 - Lease of One (1) (or more as needed) 12 Passenger bus, with driver, @ \$35 per bus per day, or One (1) (or more as needed) 54 Passenger bus, with driver, @ \$39 per bus per day, for 91 school days commencing February 1, 1966.

Roll was taken and motion carried unanimously.

Re Bid Award Under Schedule 700, Furnishing School Buses (Deferred to January 18, 1966 Meeting)

The awarding of bids for the above item was deferred to the January 18, 1966 Board Meeting.

CITIZENS' PROPOSALS: None.

REPORTS AND SUGGESTIONS BY BOARD MEMBERS: None.

OTHER BUSINESS: None.

COMMUNICATIONS

The Secretary presented the following communications to the Board:

- | <u>No.</u> | <u>From</u>                                                                                                                                                                                                            | <u>Summary</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.         | MELODYLAND, INC.<br>Ben Kapen<br>Berkeley Auditorium<br>Allston Way at<br>Grove & Milvia Sts.<br>P. O. Box 1288<br>Berkeley 1<br>Dated 12-27-65<br>(Addressed to<br>Dr. Arthur O. Bachelor)                            | Officially notifying "that Melodyland elects to exercise its option as it pertains to the use of The Berkeley Community Theater."<br>Advising they are planning for 1966 season "which will run from June 21 to Sept. 11."<br>Noting they will keep in touch re any "unfinished business from last season," and re "developments for 1966 as they occur."<br><br>(Copy to Board Members)                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2.         | Berkeley Day Nursery<br>2031 Sixth Street<br>Berkeley 10<br>Mrs. E. O. Lawrence<br>President, Board of<br>Directors<br>111 Tamalpais Road<br>Berkeley 8<br>Dated 12-19-65<br>(Addressed to<br>Superintendent Sullivan) | Expressing thanks for his letter of December 15 regarding Berkeley Day Nursery, advising she has not had an opportunity to discuss matter with their Board of Directors, but feeling sure they "would be interested in the possibility of making our facilities available to the Berkeley Unified School District for use in pre-school programs."<br>Commenting further in this relation, noting it will "probably be impossible for us to consider all the alternatives and arrive at a decision for some time, but we would be happy to discuss the proposals of the Unified School District at the earliest possible date after January first."<br>Advising she will be out of town for the Christmas holidays, but is hopeful she will have more information regarding their situation on her return, etc.<br><br>(Copy to Board Members) |
| 3.         | Edythe Campbell<br>City Clerk<br>City of Berkeley<br>Dated 12-17-65<br>(Addressed to<br>Superintendent Sullivan)                                                                                                       | Entire text is: "The Berkeley Unified School District Racial Census - 1965 was presented to the Council at their regular meeting of December 14, 1965.<br>"The Council wishes to thank the Board of Education for furnishing this information."                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

(See next page)

(COMMUNICATIONS - continued)

Communications Referred to Superintendent for Reply

Motion was made by Director Sibley, seconded by Director Miller, that the foregoing communications be referred to the Superintendent for appropriate reply.

Roll was taken and motion carried unanimously.

NEXT MEETING: Regular Meeting of January 18, 1966, 7:45 P. M.  
Administration Building

ADDITIONAL CITIZENS' PROPOSALS: None.

ADJOURNMENT AT 12:02 A. M.

Motion was made by Director Grossberg, seconded by Director Miller, that the Meeting adjourn.

Roll was taken and motion carried unanimously.

ADJOURNED:

APPROVED:

ATTEST:

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President, Board of Education  
Berkeley Unified School District

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Secretary, Board of Education  
Berkeley Unified School District